

Checking Your Financial Aid Status (Please Read Carefully)

1. Visit <http://my.vuu.edu/ics/>
2. ENTER Username (Student ID#) and Password (which you should have received in your MyVUU Account Notification email, if you do not have your password it can be reset by hitting the "forgot password link, and you will be emailed a link to reset your password) at the top of the web page and choose Login.
3. Click on the STUDENT FINANCES at the top of the page to access the registration page.
4. Click on MY FINANCIAL AID in the left margin
5. Click on FINANCIAL AID AWARD to view award letter
6. Click on FINANCIAL AID DOCUMENT TRACKING to see missing documents

Please see following slide for diagramed instructions. After viewing the slides if you are still having difficulty accessing this information, please do not hesitate to contact our office at 1-804-257-5882

Sincerely,

Virginia Union University
Financial Aid Office

Step 1: Visit : <http://my.vuu.edu/ics/>

my.vuu.edu/ics/

my VUU Virginia Union University

Founded 1865

ID Number PIN - Case Sensitive - [Login](#) [I forgot my password](#)

[Home](#) [Admissions](#) [Careers](#) [Student Finances](#) [Student Activities](#) [Academic Affairs](#) [Alumni](#)

You are here: MyVUU Home

Welcome to my-VUU

MyVUU Home

- [TK 20 Link](#)
- [VUU WIFI](#)
- [University Message](#)
- [Important Forms and Announcements](#)
- [Go Green!](#)
- [Calendar](#)
- [My Schedule](#)

Quick Links

- [Academic Monitoring/Early Alert Form](#)
- [VUU Home Page](#)

Welcome to my-VUU

University Message ?

"The Promise of a Limitless Future. © "

Important Forms and Announcements ?

Dates and Schedules

- [VUU 2015 -2017 Academic Calendar \(.docx, 26K\)](#)

Important Announcements

- [Introduction to Jenzabar Mobile \(.pdf, 418K\)](#)

My.VUU Mobile extends the reach of your My.VUU portal beyond the desktop or laptop browser and into the hands of the mobile user, providing mobile device users with access to the My.VUU Intranet. By using a mobile device such as cell phones and tablets, you can access the content on your My.VUU from anywhere, at any time. Students will be able to access coursework information in the My.VUU e learning learning management

Step 2: LOG IN:

ENTER Username (Student ID#) and Password (which you should have received in your MyVUU Account Notification email, if you do not have your password it can be reset by hitting the “ I forgot my password link, and you will be emailed a link to reset your password) at the top of the web page and choose Login.

VUU Virginia Union University
Founded 1865

ID Number PIN - Case Sensitive - Login **I forgot my password**

[Home](#) [Admissions](#) [Careers](#) [Student Finances](#) [Student Activities](#) [Academic Affairs](#) [Alumni](#) [Click Here](#)

You are here: [MyVUU Home](#)

Welcome to my-VUU
MyVUU Home

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Welcome to my-VUU

University Message ?

"The Promise of a Limitless Future. © "

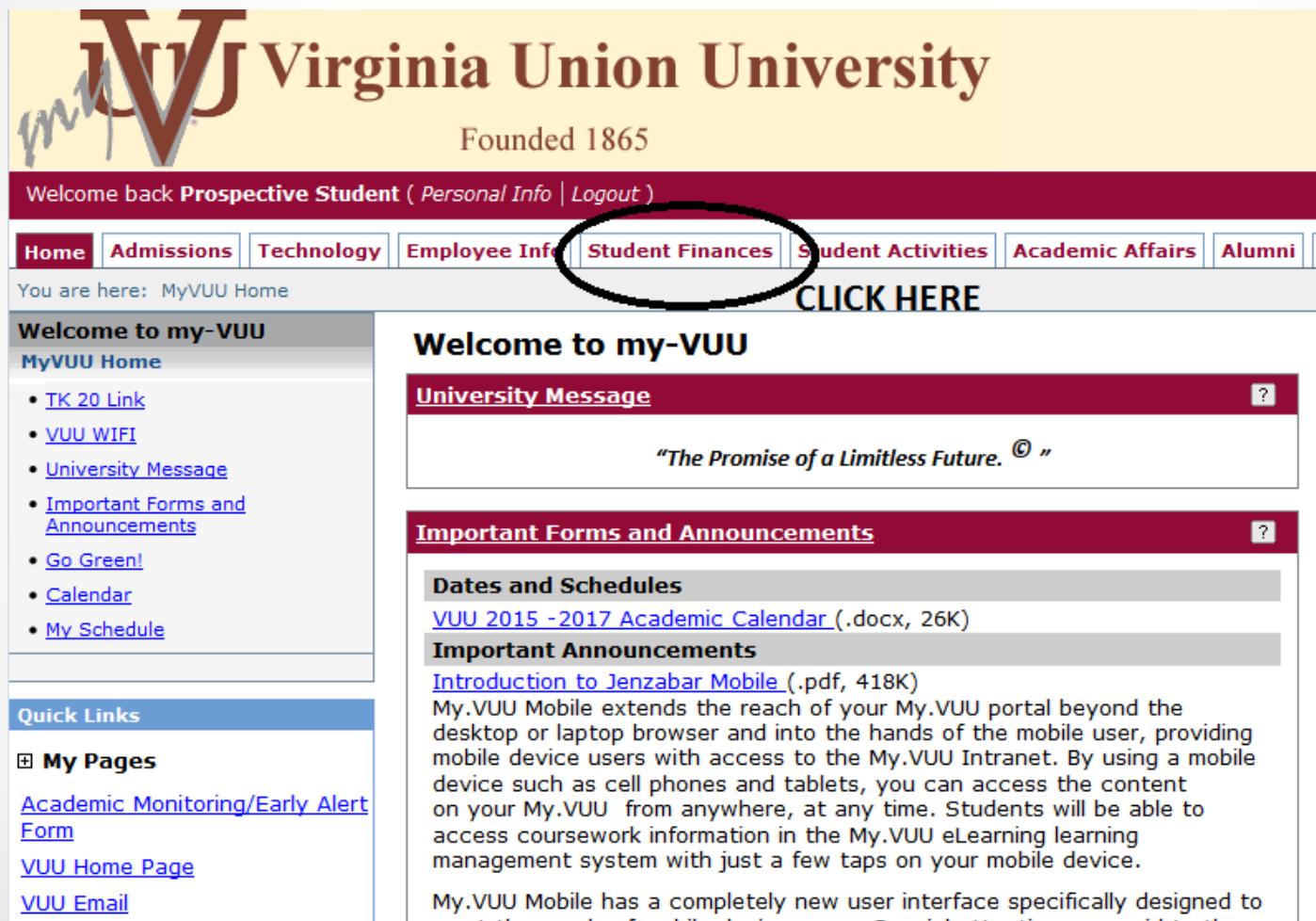
Important Forms and Announcements ?

Dates and Schedules

[VUU 2015 -2017 Academic Calendar \(.docx, 26K\)](#)

Important Announcements

Step 3: AFTER SUCCESSFUL LOGIN: Click Student Finances



The screenshot displays the MyVUU portal for Virginia Union University. At the top, the university's logo and name are shown, along with the founding year 'Founded 1865'. A navigation bar contains several menu items: Home, Admissions, Technology, Employee Info, **Student Finances** (circled in black), Student Activities, Academic Affairs, and Alumni. Below the navigation bar, a breadcrumb trail reads 'You are here: MyVUU Home'. The main content area is titled 'Welcome to my-VUU' and features a 'CLICK HERE' button. Below this, there are sections for 'University Message' with the quote 'The Promise of a Limitless Future. ©' and 'Important Forms and Announcements'. The 'Important Forms and Announcements' section includes links for 'Dates and Schedules' (VUU 2015 -2017 Academic Calendar) and 'Important Announcements' (Introduction to Jenzabar Mobile).

myVUU Virginia Union University
Founded 1865

Welcome back **Prospective Student** ([Personal Info](#) | [Logout](#))

[Home](#) [Admissions](#) [Technology](#) [Employee Info](#) [Student Finances](#) [Student Activities](#) [Academic Affairs](#) [Alumni](#)

You are here: MyVUU Home **CLICK HERE**

Welcome to my-VUU
MyVUU Home

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Quick Links

☰ **My Pages**

- [Academic Monitoring/Early Alert Form](#)
- [VUU Home Page](#)
- [VUU Email](#)

University Message ?

"The Promise of a Limitless Future. © "

Important Forms and Announcements ?

Dates and Schedules

[VUU 2015 -2017 Academic Calendar](#) (.docx, 26K)

Important Announcements

[Introduction to Jenzabar Mobile](#) (.pdf, 418K)

My.VUU Mobile extends the reach of your My.VUU portal beyond the desktop or laptop browser and into the hands of the mobile user, providing mobile device users with access to the My.VUU Intranet. By using a mobile device such as cell phones and tablets, you can access the content on your My.VUU from anywhere, at any time. Students will be able to access coursework information in the My.VUU eLearning learning management system with just a few taps on your mobile device.

My.VUU Mobile has a completely new user interface specifically designed to

Step 4: Click My Financial Aid

The screenshot shows the Virginia Union University website interface. At the top, the university logo and name are displayed, along with the founding year 'Founded 1865'. Below this is a navigation bar with links for Home, Admissions, Technology, Employee Info, Student Finances, Student Activities, and Academic Affairs. The 'Student Finances' link is highlighted. A breadcrumb trail indicates the current location: 'You are here: Student Finances > Home'. The main content area is titled 'Student Finances' and contains several sections: 'Financial Aid Document Tracking' with a link to 'View Financial Aid Document Tracking'; 'Downloadable Files' with links for '2014-2015 Tuition and Fee Guide (.pdf, 435K)' and '2015-2016 Tuition and Fee Guide (.pdf, 421K)'; and 'Bookmarks'. On the left sidebar, under 'Student Finances', there is a list of links including 'Downloadable Files', 'Bookmarks', 'Announcements', 'Custom Content', '1098T Report', 'Student Holds', 'VUU Student Health Insurance Waiver Form', and 'Financial Aid Document Tracking'. The 'My Financial Aid' link is circled in black, and a red arrow points to it with the text 'Click Here'.

my **VUJ** Virginia Union University
Founded 1865

Welcome back **Prospective Student** ([Personal Info](#) | [Logout](#))

[Home](#) [Admissions](#) [Technology](#) [Employee Info](#) [Student Finances](#) [Student Activities](#) [Academic Affairs](#)

You are here: [Student Finances](#) > [Home](#)

Student Finances
Home

- [Downloadable Files](#)
- [Bookmarks](#)
- [Announcements](#)
- [Custom Content](#)
- [1098T Report](#)
- [Student Holds](#)
- [VUU Student Health Insurance Waiver Form](#)
- [Financial Aid Document Tracking](#)
- [My Financial Aid](#)

Student Finances

Financial Aid Document Tracking

[View Financial Aid Document Tracking](#)

Downloadable Files

Student Accounts

- [2014-2015 Tuition and Fee Guide \(.pdf, 435K\)](#)
- [2015-2016 Tuition and Fee Guide \(.pdf, 421K\)](#)

[Go to Main Screen](#)

Bookmarks

Quick Links

Click Here

Step 4: Click Financial Aid Awards

The screenshot shows the Virginia Union University website. At the top, the university's logo and name are displayed, along with the founding year 'Founded 1865'. Below this, a maroon banner reads 'Welcome back Prospective Student (Personal Info | Logout)'. A navigation menu includes links for Home, Admissions, Technology, Employee Info, Student Finances, Student Activities, and Academic. The 'Student Finances' link is highlighted. Below the navigation, a breadcrumb trail indicates 'You are here: Student Finances > My Financial Aid'. On the left, a sidebar menu lists 'Student Finances', 'Home', and 'My Financial Aid', with the latter containing links for 'Financial Aid Awards' and 'Financial Aid Document Tracking'. The main content area features a maroon header for 'Financial Aid Awards' and a blue link for 'Financial Aid Awards' which is circled in black, with the text 'Click Here' next to it.

Virginia Union University
Founded 1865

Welcome back **Prospective Student** (*Personal Info* | *Logout*)

Home Admissions Technology Employee Info **Student Finances** Student Activities Academic

You are here: Student Finances > My Financial Aid

Student Finances
Home
My Financial Aid

- [Financial Aid Awards](#)
- [Financial Aid Document Tracking](#)

Financial Aid Awards

[Financial Aid Awards](#) Click Here

After Click View Financial Aid Awards,
 you should see information similar to the example below:

My Financial Aid



Financial Aid Awards - Aid Awards List



Awards for:

Award Year: 2016-2017

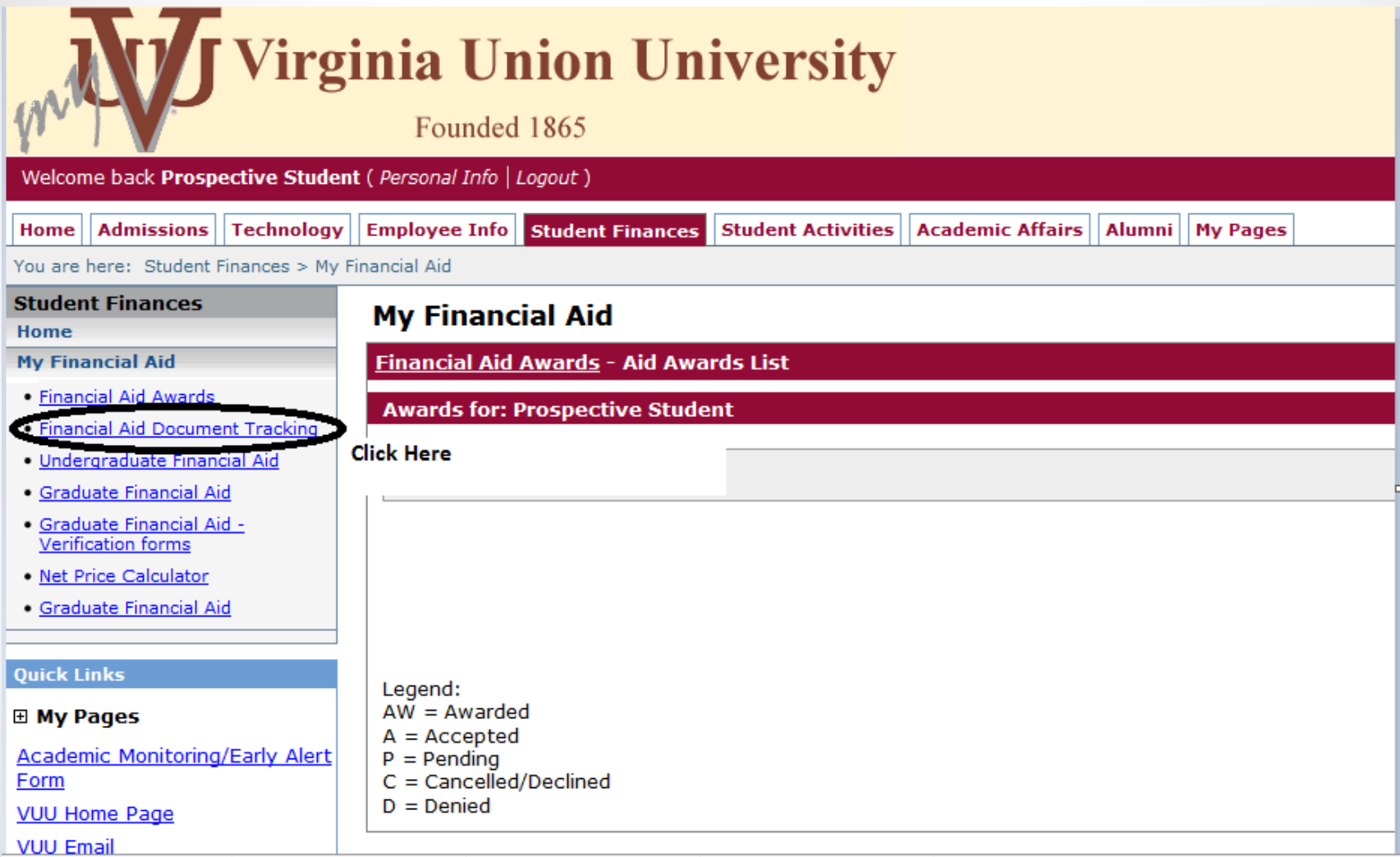
Awards

Description	Total Award	Award Status	Fall '16	Spr '17
Federal SEOG Non-VA	\$1,000.00	P	\$500.00	\$500.00
Federal Pell Grant	\$5,815.00	P	\$2,908.00	\$2,907.00
Addtl. Fed. Direct Unsub.Loan	\$2,000.00	P	\$1,000.00	\$1,000.00
Federal Direct Subsidized Loan	\$3,500.00	P	\$1,750.00	\$1,750.00
Parent PLUS Loan	\$15,768.00	P	\$7,884.00	\$7,884.00
Federal Work Study -On Campus	\$2,000.00	P	\$1,000.00	\$1,000.00
Total	\$30,083.00		\$15,042.00	\$15,041.00

Legend:

- AW = Awarded
- A = Accepted
- P = Pending
- C = Cancelled/Declined
- D = Denied

Step 6: Click on Financial Aid Document Tracking to see your missing documents:



VU Virginia Union University
Founded 1865

Welcome back **Prospective Student** ([Personal Info](#) | [Logout](#))

[Home](#) [Admissions](#) [Technology](#) [Employee Info](#) **[Student Finances](#)** [Student Activities](#) [Academic Affairs](#) [Alumni](#) [My Pages](#)

You are here: [Student Finances](#) > [My Financial Aid](#)

Student Finances

- [Home](#)
- My Financial Aid**
 - [Financial Aid Awards](#)
 - [Financial Aid Document Tracking](#)**
 - [Undergraduate Financial Aid](#)
 - [Graduate Financial Aid](#)
 - [Graduate Financial Aid - Verification forms](#)
 - [Net Price Calculator](#)
 - [Graduate Financial Aid](#)

Quick Links

My Pages

- [Academic Monitoring/Early Alert Form](#)
- [VUU Home Page](#)
- [VUU Email](#)

My Financial Aid

[Financial Aid Awards - Aid Awards List](#)

Awards for: Prospective Student

Click Here

Legend:
AW = Awarded
A = Accepted
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D = Denied