



Organization: Virginia Union University (VUU)

VUU, founded in 1865, is one of the oldest historically black colleges in America, and is a premier liberal arts institution located in Richmond, Virginia. The University is accredited by the Southern Association of Colleges and Schools and provides a nurturing, intellectually challenging and spiritually enriching environment as it develops scholars, leaders, and lifelong learners. Virginia Union University has a student body of approximately 1700 undergraduate and graduate students (in the School of Theology).

Organizational Contact: Ms. Deborah Jones, HR Director

Position Title: POLICE OFFICERS

Position Type: Full-time

Job Description: The successful applicant will be responsible for conducting patrols (vehicle and foot); answering calls for service; responding to alarm calls; enforcing all federal, state and local laws; enforcing traffic rules and regulations; making arrests, testifying in court, providing security during special events and conducting dignitary protection. Additional responsibilities include serving as a member of a community policing team that employs problem-solving strategies for addressing crime and safety problems; performing patrol duties including but not limited to responding to calls for service or crimes, investigating violations of law or university rules, preparing written reports, enforcing parking and traffic rules, engaging in crowd and traffic control, patrolling and inspecting buildings and facilities for safety or law enforcement concerns, and coordinating with higher authority on special traffic, law enforcement or safety concerns; entering reports into a computer; performing extensive computer work; performing other related duties as assigned.

Requirement/Qualifications: This position requires a Virginia DCJS certified police officer with one year or more of police experience along with some college credit hours and a knowledge of Title IX and the Clery Act. Additional requirements include Crisis Intervention Training (CIT), excellent driving record and no felony or domestic violence convictions.

Salary: \$32,000 per year with benefits.

How to Apply: For qualified applicants, the application packet should contain a cover letter, resume, and a list of three professional references along with contact information. Submit complete packet electronically to Resumes@vuu.edu

Persons who need reasonable accommodation under the Americans with Disabilities Act to participate in the application process should contact the Office of Human Resources at 804-257-5841.

The selected applicant may be required to submit to a background investigation. VUU is an Equal Opportunity Employer. We consider qualified applicants without regard to race, color, religion, sex, national origin, sexual orientation, disability, gender identity, protected veteran status, or other protected class.