



## **VIRGINIA UNION UNIVERSITY IS ACCEPTING APPLICATIONS FOR FULL-TIME POLICE OFFICERS**

**Responsibilities:** The successful applicant will be responsible for conducting patrols (vehicle and foot), answer calls for service, respond to alarm calls, enforce all federal, state and local laws, enforce traffic rules and regulations, make arrests, testify in court, provide security during special events and conduct dignitary protection. In addition, officers will serve as a member of a community policing team that employs problem-solving strategies for addressing crime and safety problems; performs patrol duties including but not limited to responding to calls for service or crimes, investigating violations of law or university rules, preparing written reports, enforcing parking and traffic rules, engaging in crowd and traffic control, patrolling and inspecting buildings and facilities for safety or law enforcement concerns, and coordinating with higher authority on special traffic, law enforcement or safety concerns; enters reports into a computer; performs extensive computer work; performs other related duties as assigned.

**Preferred Qualification:** • Virginia DCJS certified police officer • One year or more of police experience • No felony or domestic violence convictions • Excellent driving record • Some college credit hours • Knowledge of Title IX • Knowledge of The Clery Act • Crisis Intervention training (CIT).

**Compensation:** \$32,000 per year with benefits.

**Application Process:** The selected applicant must submit to a background investigation. VUU is an Equal Opportunity, Affirmative-Action Institution committed to cultural, racial and ethnic communities and compliance with the Americans with Disabilities Act. Review of candidate materials will begin immediately and continue until the position is filled. Applications should include a resume with three references, including contact information and a cover letter. Inquiries and applications should be directed to: Virginia Union University, Director, Human Resources, 1500 N. Lombardy St., Richmond, VA 23220, or e-mailed to Resumes@vuu.edu. Please call (804) 257-5841 if any questions.