

ALL QUESTIONS REGARDING THIS FORM SHOULD BE DIRECTED TO THE FINANCIAL AID OFFICE



VIRGINIA UNION UNIVERSITY
FINANCIAL AID OFFICE

2011 SUMMER SCHOOL FINANCIAL AID REQUEST FORM

This form must be returned immediately but no later than June 3, 2011

(PLEASE REFER TO THE TUITION & FEE GUIDE FOR COST PER CREDIT HOUR)

Semester Hours Anticipated for summer (May) _____

**Stafford Loan eligibility will be determined by the Financial Aid Administrator.*

✚ If you have used all of your loan eligibility during the 2010/2011 academic year (Fall/Spring), your parents may apply for a parent PLUS loan. If the PLUS has already been denied during the regular academic year and you have already received the Unsubsidized Loan, you are not eligible for those funds.

PLUS Loan Request Amount \$_____ *if needed* (Complete the PLUS Loan request form attached)

Hours enrolled for the Fall Semester 2010 _____ Hours enrolled for the Spring Semester 2011 _____

If you did not attend Virginia Union University for 2010/2011 and attended another post-secondary school, please indicate the name of the college/university you attended. _____

I plan to live on campus for the summer (circle one of the responses). YES or NO

*To receive your award letter before summer school starts, your request must be made by MAY 6, 2011. The Financial Aid Office will send you notification via VUU e-mail regarding loan counseling and signing the Master Promissory Note (MPN), if you have not already completed loan counseling and signed MPN previously.

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****Please provide the following local contact information.**

Name (Please Print Clearly) ID Number

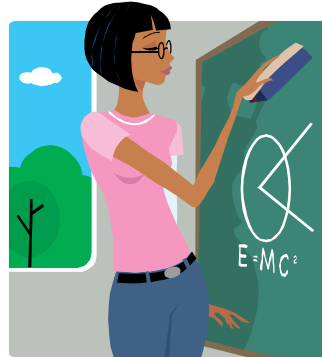
Street Number, Apt. No.

City State Zip

Telephone # _____ Cell Phone # _____ E-mail _____

Signature Date

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VIRGINIA UNION UNIVERSITY

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Financial aid for the summer is available on a limited basis.

The following types of financial aid may be available for summer if you qualify:

Federal PELL Grant

 ***PELL Grant availability will be based on a final decision made by Congress.***

Federal Work-study

Loans (Federal and Private)

With the exception of the PELL grant; students are awarded on a first come, first serve need basis. Availability of funds is limited, so you should return this form immediately!

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1. To receive your award letter before Summer School starts, your request must be received by May 6, 2011.
2. The 2010-2011 Federal Student Aid Report must be on file to process Federal Financial Aid for the 2011 SUMMER SESSION.
3. **Students must enroll in at least Six Credit Hours to be eligible for loans.**
4. Loan amounts and eligibility will be determined by the Financial Aid Office.
5. Loans will be processed for the number of credit hours listed on the Summer School Financial Aid Request Form unless the hours exceed six. **If more than six hours are listed, students will need to submit a copy of class their schedule after classes begin.** Adjustments will be made if possible.
6. **If you have used all of your loan eligibility during the 2010/2011 academic year (Fall/Spring), your parents may apply for a parent PLUS loan but if the PLUS has already been denied during the regular academic year and you have already received the Unsubsidized Loan, you are not eligible for those funds.**
7. As another option, you may apply for an alternative loan to assist you with the cost for summer school. To apply for an alternative loan you may access the link via the website at www.vuu.edu. From the Homepage click on “Financial Aid”, once you are on this page, click on “Educational Loans”. Click on ALTERNATIVE/PRIVATE LOANS link
8. Alternative Loans must be applied for **NO LATER THAN MAY 6, 2011.**
9. The estimated disbursement date of loans for summer will be Friday, June 10, 2011.
10. Students whose names do not appear on the cleared enrollment roster by Friday, June 3, 2011, will have their financial aid cancelled.
11. Students who were not enrolled Spring 2011 must be readmitted to the University. A readmission application can be secured from the Registrar’s office by calling 1-800-368-3227 ext. 5845.



The last day to submit a Summer School Financial Aid Request Form is June 3, 2011. Any forms submitted after that date will not be processed.

- Virginia Union University does not participate in consortium agreements for summer school. All students receiving these funds must attend Virginia Union University.

VIRGINIA UNION UNIVERSITY
FINANCIAL AID OFFICE 1500 NORTH LOMBARDY STREET
RICHMOND, VA 23220
Office 804-257-5882 and Fax 804-257-5797

FEDERAL DIRECT PLUS LOAN REQUEST FORM
Print, Complete, Mail or Fax to the Financial Aid Office
(A COMPLETED FAFSA MUST BE ON FILE TO PROCESS THIS APPLICATION)

Student's Name _____ Social Security No. _____

Parent Borrower: (ONLY ONE PARENT MAY APPLY AND SIGN THE PROMISSORY NOTE)

Last Name _____ First Name _____ M.I. _____

Street Address _____

City _____ State _____ Zip Code _____


Social Security No. _____ Date of Birth _____

Home Telephone _____ E-mail address **(Please print clearly)** _____

Drivers License State _____ Drivers License # _____

U. S. Citizen? _____ Yes _____ No If no, Alien Reg. No. _____

 **REQUIRED**

 Are you in default on an education loan or do you owe a refund on a federal student grant? _____ Yes _____ No

 **Total Amount Requested for Summer 2011** \$ _____

A 2.5 percent processing fee will be deducted from the loan amount requested.

I authorize Virginia Union University to apply Plus Loan funds toward the payment of tuition, fees, room and board, insurance and any other charges billed by the university. I understand that this authorization may be rescinded by notifying the Financial Aid Office in writing at Virginia Union University, Financial Aid Office, 1500 North Lombardy Street Richmond, VA 23220 (fax 804-257-5797).

Consent to Obtain Credit Report

I give consent to the U. S. Department of Education and its agents to obtain a report of my credit record and use the information from that report in determining whether to make a Direct PLUS Loan to me.

Signature _____ Date _____

(Required for On-Line Credit Check)

After we have received a notice of approval, you will receive instructions from Direct Loans with instructions on signing the Master Promissory Note electronically for the PLUS loan. You will need your federal P.I.N., to sign the promissory note on-line.

Privacy Act Disclosure Notice

The Privacy Act of 1974 (5 U.L.C. 552a) requires that the following notice be provided to you. The authority for collecting the information requested on this form is p.451 et sec. Of the Higher Education Act of 1965, as amended. Your disclosure of this information is voluntary. However, if you do not provide this information, you cannot be considered for a Direct PLUS Loan. The information on this form will be used to determine your eligibility for a Direct PLUS Loan. The information in your file may be disclosed to third parties as authorized under routine uses in the Privacy Act notices called "Title IV Program Files" (originally published on April 12, 1994, Federal Register Vol. 59 p. 17351) "National Student Loan Data System: (originally published on December 20, 1994, Federal Register Vol. 59 p. 65532). Thus, this information may be disclosed to federal and state agencies, private parties such as relatives, present and former employers and creditors, and contractors of the Department of Education for purposes of administration of the student financial assistance program, for enforcement purposes, for litigation where such disclosure is compatible with the purposes for which the records were collected, for use by federal, state, local or foreign agencies in connection with employment matters or the insurance of a license, grant, or other benefit, for use in any employee grievance or discipline proceeding in which the Federal Government is a party, for use in connection with audits or other investigations, for research purposes, for purposes of determining whether particular records are required to be disclosed under the Freedom of Information Act, and to a Member of Congress in response to an inquiry from the congressional office made at your written request. Because we request your social security number (SSN), we must inform you that we collect your SSN on a voluntary basis, but section 484(a)(4) of the HEA (20 U.S.C.1091(a)(4)) provides that, in order to receive any grant, loan, or work assistance under Title IV of the HEA, a student must provide his or her SSN. Your SSN is used to verify your identity, and as an account number (identifier) throughout the life of your loan(s) so that data may be recorded accurately.