



VIRGINIA UNION UNIVERSITY

POLICY IDENTIFICATION: LMS COMMON COURSE SHELL

AREA OF RESPONSIBILITY: DIVISION OF ACADEMIC AFFAIRS

RESPONSIBLE CONTACT: ASSOCIATE PROVOST ACADEMIC AFFAIRS

EFFECTIVE DATE: January 5, 2026

It is the University's policy that all instructors must use a master course shell for asynchronous, synchronous, and blended course modalities. To ensure quality control and consistency, the course will include the following core components: *Source: AI-CoPilot.*

1. Course Overview and Structure
2. Learning Objectives
3. Content Modules
4. Assessment Tools
5. Communication Tools
6. Syllabus Page
7. Template Adherence
8. Master Shell Management

*These policies will be reviewed for updates and revisions, as needed.