



Virginia Union University
2019-2020 Parking Policy
Effective Monday, September 2, 2019

Passes will be available: Monday, September 2, 2019

Parking Guidelines

Parking permits/decals are available during the fall and spring semester (September 2019 – May 2020). Parking restrictions may change throughout the year due to space availability, construction, or access; however, permit/decal subscribers will be notified (via email, social media, and safety app) in the event of such changes.

Each parking subscriber will be issued (one) parking permit/decal and may only have (one) vehicle parked on the VUU property.

After completing the Online Parking Permit Form, all permits/decals can be picked up on the lower level of Pickford Hall from Campus Police, during business hours, Monday-Friday from 9:00 a.m. until 5:00 p.m.

In order to be eligible for university parking privileges, a community member must:

1. Have no outstanding university parking penalties or unpaid violations and
2. Own a current/valid VUU ID.

Permit Costs

Free Lots by Category, all vehicles must be registered with VUU Police

- *Residential student* (sophomore, junior, and senior): MacVicar Hall Lot is Free to on-campus residential students with a decal.
- *Graduate and Commuter student*: Hovey Field and/or Presidential Lot, is Free with a decal. **No overnight parking in the Presidential lot.**
- *Faculty and Staff*: Hovey Field Lot is Free with Registration.
- *Guest(s)*: Can receive one-day parking pass from the security booth – no overnight parking and guest pass must be visible.

***Policy:* On-campus freshmen are not allowed to have vehicles on campus.**

Paid Parking, on-campus for \$100-\$150

- Faculty and Staff Premium Reserved: On-Campus \$150 The spaces are designated by numbers or placards with titles or office
- Faculty, Staff, and Student Reserved: On-Campus \$100 (R) Note: These spaces are behind the university gates.

Notice: Permits stolen while on the VUU Campus must be reported to VUU Police



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Permit Categories/Details

Reserved Parking

Definition: VUU Reserved Parking spaces are restricted parking spaces reserved for paid subscribers and designated by lot location. (See Parking locations/Designations below.) They are open spaces with no parking placards and plates.

Available Spaces: 313

Cost: \$100

On campus parking is on a first-come-first served basis even with a decal. You may apply pay \$100 (cash only) to receive a reserved parking permit/decal.

Reserved Parking - Handicap

Definition: State issued parking placards and plates for customers with temporary or permanent disabilities that limit or impair their mobility.

Available Spaces: 22

Cost: \$0

On-campus parking available adjacent to buildings, vehicle and/or plate must be registered with Department of Motor Vehicles. You will need to complete the registration process, display your tag or plate, and decal for reserved parking.

For more information visit: https://www.dmv.virginia.gov/drivers/#disability/plates_assist.asp

Premium Parking

Definition: VUU Premium Parking spaces are restricted parking spaces designated by numbers or placards with titles or office that are assigned to and reserved for paid subscribers, faculty and staff only. **Only the person assigned to the park is to use the park.**

Available Spaces: 90

Cost: \$150

If you have a Premium Reserved spot you must have permission from a Vice President or the President. The cost is \$150. Only faculty and staff are allowed to park in premium spots, the vehicle must be registered with Campus Police.

Off-Campus Affiliated Parking

Definition: Students living at off-campus affiliated housing complexes, which include: The Birches, College Park, The James, or The Spectrum must contact the building manager of their complex facility and abide by their rules and guidelines.

Available Spaces: Vary, please see complex guidelines

Cost: Vary, please see complex guidelines

Steps to Accessing Parking Passes/Decals

- 1) Online Application:
- 2) https://my.vuu.edu/ICS/Technology/Testing_Purpose.jnz?portlet=EX_FormFlow - Forms&screen=FormView&form=e32b845f-040f-4a53-8845-a56a1e6f08c3



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- 3) Receive email confirmation for the Police Department
- 4) Payments: Cashier's Office Second floor of C.D. King Building \$100 or \$150 if applicable
- 5) Decals and Hanging Tags: Take receipt or email confirmation (free spots) to Police Department on the lower level of Pickford Hall and receive decal and/or hanging tag.

Parking Locations/Designations

- Pickford Hall lot is restricted to police and designated officials only.
- Wilder Library is considered on-campus parking and it is designated for reserved (\$100) and guest (free one day pass only) parking.
- Hovey Field is open to faculty, staff, and graduate/commuter students, but vehicles must be registered and sticker must be displayed.
- President's Parking (paved lot by Hovey Field), is restricted for graduate and commuter students (there is no overnight parking).

Parking Permit/Decal Display

- Permit/Decal must be displayed in the front window **on the bottom left hand side and hang tag must be displayed from rearview mirror** so that they are clearly visible.
- VUU parking permits/decals are required at all times at all parking facilities. Failure to display a VUU permit/decal may result in a parking citation/fine.
- Parking permits/decals are valid September 2, 2019 through May 28, 2020

Parking Policy Violations

- 1) Permit/decal subscribers should familiarize themselves with **all** regulations. Citations and fines are issued for the following violations:
 - Failure to display or improperly displaying valid permit/decal.
 - Blocking driveways, roadways or sidewalks.
 - Occupying more than (one) space.
 - Parking in improper space for issued permit/decal.
 - Failure to comply with university official(s).
 - Altering, forging, copying, or falsely acquiring a permit/decal or parking pass may result in a penalty of up to \$500. Violators will be automatically towed; parking privileges will be suspended and the parking permit will be removed from the vehicle.
- 2) Virginia Union University does not assume responsibility for any vehicle or its contents while parked on university property. The university does not assume responsibility for damage to vehicles that are immobilized or towed. If a vehicle is damaged while parked in a VUU facility, VUUPD must be contacted before leaving the premises.
- 3) Drivers are responsible for finding an authorized parking space. Perceived lack of available space, mechanical problems, or other factors do not justify parking violations.



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Visitors Parking

Visitors must check-in at the security booth located on Graham Road before entering on campus. After normal business hours (9:00am to 5:00pm) a temporary parking pass will be issued.

VIRGINIA UNION UNIVERSITY CAMPUS

While Virginia Union University's first classes were held in the building formerly known as Lumpkin's Jail in 1865, the campus that we know today began to take shape in 1899. With development costs estimated at \$500,000, the American Baptist Home Mission Society commissioned New York architect John Hopper Coxhead to design nine buildings.

Erected in locally hewn gray granite and fashioned in a uniform and picturesque architectural style known as Romanesque, five of the nine buildings remain in use today. Those buildings include Coburn Hall, Pickford Hall, Baptist Memorial Hall, Martin E. Gray Hall, and Kingsley Hall.

from Broad Street (I-64 W)
 from Belvidere Exit (I-95 S / I-64 E)
 from I-95 N

Legend:
 P Parking
 PP President's Parking
 Please Do Not Park in Reserved Spaces. Towing is Enforced.

<ul style="list-style-type: none"> 1. Pickford Circle 2. Pickford Hall President's Office Campus Police Academic Affairs 3. Coburn Hall 4. Ellison Hall Financial Aid Registrar 5. Baptist Memorial Hall 6. L. Douglas Wilder Library 7. Kingsley Hall 8. Power Plant 9. Maintenance Building 10. Storer Hall 11. Martin E. Gray Hall 12. Huntley Hall 13. Henderson Center Admissions Office Student Affairs Office 14. Belgian Friendship Building 15. Barco-Stevens Hall 	<ul style="list-style-type: none"> 16. Hartshorn Hall 17. Main Entrance 18. Newman Hall 19. White Hall 20. MacVicar Hall 21. Baptist General Convention of VA 22. Community Annex 23. Richmond Police Training Academy 24. President's Home 25. University House #2 26. University House #3 27. University House #4 28. Hovey Field 29. Softball Field 30. C.D. King Hall Human Resources Institutional Advancement Student Accounts University Relations 31. Living and Learning Center
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To schedule a campus tour, please visit us at www.vuu.edu.