



Virginia Union University
2019-2020 Parking Policy

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Passes will be available Monday, September 3, 2019

Parking Guidelines

Parking permits/decals are available during the fall and spring semester (October 2019 – October 2020). Parking restrictions may change throughout the year due to space availability, construction, or access; however, permit/decal subscribers will be notified via email, social media, and the Panther Safe app in the event of such changes.

Each parking subscriber will be issued one (1) parking permit/decal.

After completing the Online Parking Permit Form, all permits/decals can be picked up on the lower level of Pickford Hall from Campus Police, during business hours, Monday-Friday from 9:00 a.m. until 4:00 p.m.

In order to be eligible for university parking privileges, a community member must:

1. Have no outstanding university parking penalties or unpaid violations and
2. Own a current/valid VUU ID.

Permit Costs

Free Lots by Category, all vehicles must be registered with VUU Police

FRESHMAN WILL NOT BE PERMITTED VEHICLES

- *Residential student* (sophomore, junior, and senior): MacVicar Hall Lot is free to on-campus residential students with a decal.
- *Graduate and Commuter student*: Hovey Field and/or Presidential Lot is free with a decal. **Overnight parking in the Presidential lot is not allowed.**
- *Faculty and Staff*: Hovey Field Lot is free with a decal.
- *Guest(s)*: Can receive a one-day parking pass from the security booth. The guest pass must be visible, and no overnight parking is allowed.

Policy: On-campus residential freshmen are not allowed to have vehicles on campus.

Paid Parking, on-campus for \$100-\$150

- Faculty and staff Premium Reserved Spaces - \$150: These spaces are designated by placards/signs with titles or office. **MUST HAVE DIVISIONAL VICE PRESIDENT APPROVAL.**



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- Faculty, staff, and student Reserved Spaces - \$100: These spaces are behind the university gates and designated by numbers.

Notice: Permits stolen while on the VUU Campus must be reported to VUU Police

Permit Categories/Details

Reserved Parking

Definition: VUU reserved parking is an on-campus designation within the campus gates. The spots are marked with numbers, and are reserved for the subscriber.

Available Spaces: 120

Cost: \$100

Reserved Parking - Handicap

Definition: State issued parking placards and plates for customers with temporary or permanent disabilities that limit or impair their mobility. On-campus parking available adjacent to buildings, vehicle and/or plate must be registered with the Department of Motor Vehicles. You will need to complete the registration process, display your tag or plate, and decal for reserved parking. For more information visit: https://www.dmv.virginia.gov/drivers/#disability/plates_assist.asp

Available Spaces: 20

Cost: \$0

Premium Parking

Definition: VUU Premium Parking spaces are restricted spaces designated by placards/signs with titles or offices. Only the person assigned is allowed to park in the numbered spot. Subscribers must have Vice President Approval.

Available Spaces: 70

Cost: \$150

Off-Campus Affiliated Parking

Definition: Students who live at off-campus affiliated housing complexes must use commuter lots. If you have questions about complex parking you must contact: The Birches, College Park, The James, or The Spectrum. The building manager of each complex will provide costs, rules and guidelines. Students who live off-campus must register their vehicles with VUU as commuters.

Available Spaces: Vary, please see complex guidelines

Cost: Vary, please see complex guidelines



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Steps to Accessing Parking Passes/Decals

- 1) Application: Sign into your MYVUU account, Click on the Campus Police Tab, Complete the Parking Permit Application
- 2) Payment: There is NO COST for free lots. Reserved \$100 and Premium \$150 and you must have approval from your Divisional VP for Premium. Payments can be made online at the [CashNet Center](#) or at the Cashier's Office on the second floor of C.D. King Building (Ellison, room 106 after January 2019).
- 3) Decals and Hang Tags: You can pick up your decal and tags from Campus Police on the lower level of Pickford Hall Monday – Friday from 9:00 a.m. until 4:00 p.m. To receive decal or hang tag you must have proof of payment (VP approval if required), VUU ID, vehicle registration, and driver's license.

Parking Locations/Designations

- Pickford Hall lot is restricted to police and designated officials only.
- Wilder Library is considered on-campus parking and it is designated for reserved and guest (free one-day pass only) parking.
- MacVicar lot is free to residential students only.
- Hovey Field is open to registered vehicles of faculty, staff, and graduate/commuter students.
- President's Parking lot (paved lot by Hovey Field), is restricted for graduate and commuter students (there is no overnight parking).

Parking Permit/Decal Display

- Permit/Decal must be displayed in the front window **on the bottom left hand side and hang tag must be displayed from rearview mirror** so that they are clearly visible.
- VUU parking permits/decals are required at all times at all parking facilities. Failure to display a VUU permit/decal may result in a parking citation/fine or towing.
- Parking permits/decals are valid October 8, 2018 through October 1, 2019.

Parking Policy Violations

- 1) Permit/decal subscribers should familiarize themselves with **all** regulations. Citations and fines are issued for the following violations:
 - Failure to display or improperly displaying valid permit/decal.
 - Blocking driveways, roadways or sidewalks.
 - Occupying more than one (1) space.
 - Parking in an improper space for issued permit/decal.
 - Failure to comply with university official(s).
 - Altering, forging, copying, or falsely acquiring a permit/decal or parking pass may result in a penalty of up to \$500. Violators will be automatically towed; parking



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- privileges will be suspended, and the parking permit will be removed from the vehicle.
- 2) Virginia Union University does not assume responsibility for any vehicle or its contents while parked on university property. The university does not assume responsibility for damage to vehicles that are immobilized or towed. If a vehicle is damaged while parked in a VUU facility, VUUPD must be contacted before leaving the premises.
 - 3) Drivers are responsible for finding an authorized parking space. Perceived lack of available space, mechanical problems, or other factors do not justify parking violations.

Visitors Parking

Visitors must check-in at the security booth located on Graham Road before entering on campus.



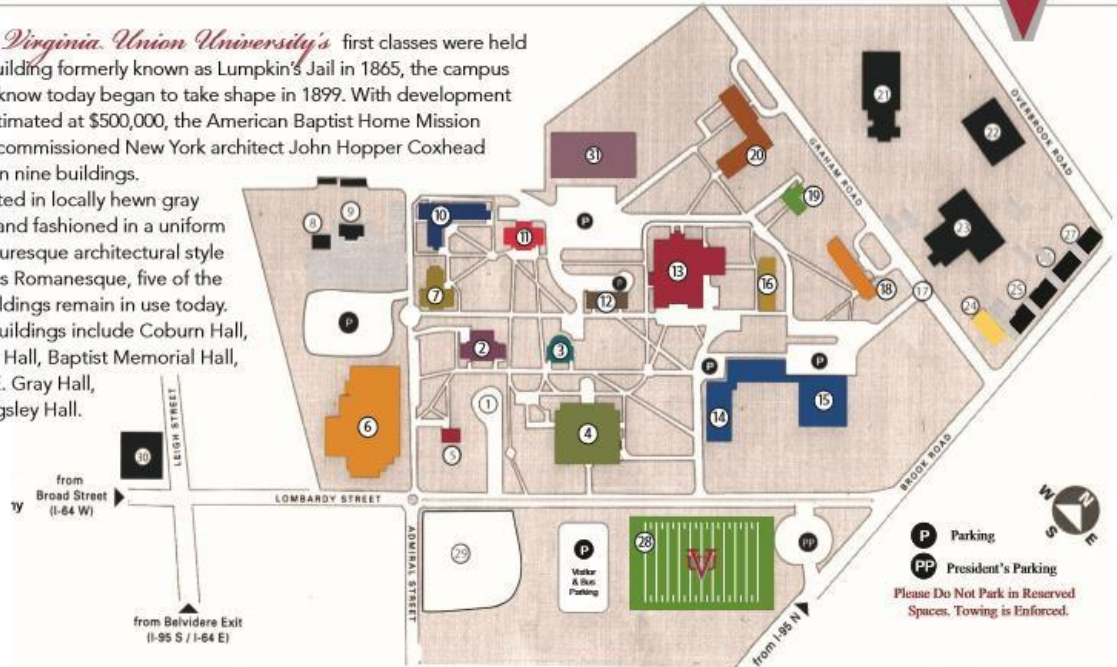
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VIRGINIA UNION UNIVERSITY CAMPUS

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While Virginia Union University's first classes were held in the building formerly known as Lumpkin's Jail in 1865, the campus that we know today began to take shape in 1899. With development costs estimated at \$500,000, the American Baptist Home Mission Society commissioned New York architect John Hopper Coxhead to design nine buildings.

Erected in locally hewn gray granite and fashioned in a uniform and picturesque architectural style known as Romanesque, five of the nine buildings remain in use today. Those buildings include Coburn Hall, Pickford Hall, Baptist Memorial Hall, Martin E. Gray Hall, and Kingsley Hall.



- 1. Pickford Circle
- 2. Pickford Hall
President's Office
Campus Police
Academic Affairs
- 3. Coburn Hall
- 4. Ellison Hall
Financial Aid
Registrar
- 5. Baptist Memorial Hall
- 6. L. Douglas Wilder Library
- 7. Kingsley Hall
- 8. Power Plant
- 9. Maintenance Building
- 10. Storer Hall
- 11. Martin E. Gray Hall
- 12. Huntley Hall
- 13. Henderson Center
Admissions Office
Student Affairs Office
- 14. Belgian Friendship Building
- 15. Barco-Stevens Hall
- 16. Hartshorn Hall
- 17. Main Entrance
- 18. Newman Hall
- 19. White Hall
- 20. MacVicar Hall
- 21. Baptist General Convention of VA
- 22. Community Annex
- 23. Richmond Police Training Academy
- 24. President's Home
- 25. University House #2
- 26. University House #3
- 27. University House #4
- 28. Hovey Field
- 29. Softball Field
- 30. C.D. King Hall
Human Resources
Institutional Advancement
Student Accounts
University Relations
- 31. Living and Learning Center



To schedule a campus tour, please visit us at www.vuu.edu.