## 2023 24 Tuition & Fee Guide

### Orientation Fee - First time students
$ 350

### Per Semester

#### Comprehensive Fee - all students
$ 2,100

### Undergraduate

Full-time Enrollment (12-18 credits)
- Tuition: $ 5,265
- Overload (per credit over 18): $ 482

### Per Credit Hour

Undergraduate - Part-time (less than 12)
- $ 482

Graduate
- $ 451

Doctoral
- $ 551

Micro credential
- $ 159

Weekend College (Per Course)
- $ 649

Summer Tuition - per credit hour
- $ 351

Summer Housing
- $ 1,775

Summer Meal Plan
- $ 725

### Additional Fees

- All Students per year - Accidental Insurance: $ 75
- Applied Music Course (per course): $ 475
- Lab Fee/Art Fees (per course): $ 105
- Math/English Fee (per course): $ 105
- Graduation Fee: $ 154
- Duplicate diploma: $ 45
- VUU ID Replacement: $ 25
- Lost Mail box key: $ 75
- Transcript (Parchment)

### Parking Pass (per year)
- Reserved: $ 100
- VIP Reserved: $ 150

### Residence Hall Fees

#### Per Semester

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Single</th>
<th>Double</th>
</tr>
</thead>
<tbody>
<tr>
<td>Living &amp; Learning Center</td>
<td>$ 5,330</td>
<td>N/A</td>
</tr>
<tr>
<td>Huntley Hall</td>
<td>$ 5,330</td>
<td>$ 2,665</td>
</tr>
<tr>
<td>MacVicar</td>
<td>$ 3,976</td>
<td>$ 1,988</td>
</tr>
<tr>
<td>Newman Hall</td>
<td>$ 3,976</td>
<td>$ 1,988</td>
</tr>
<tr>
<td>Storer Hall</td>
<td>$ 3,976</td>
<td>$ 1,988</td>
</tr>
<tr>
<td>White Hall</td>
<td>$ 3,976</td>
<td>$ 1,988</td>
</tr>
<tr>
<td>Hartshorn Hall</td>
<td>$ 3,574</td>
<td>$ 1,787</td>
</tr>
</tbody>
</table>

#### Meal Plans

<table>
<thead>
<tr>
<th></th>
<th>Fees</th>
<th>Flex Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 Residential</td>
<td>$ 2,788</td>
<td>$ 25</td>
</tr>
<tr>
<td>14 Residential</td>
<td>$ 2,498</td>
<td>$ 90</td>
</tr>
<tr>
<td>10 Residential</td>
<td>$ 2,212</td>
<td>$ 150</td>
</tr>
<tr>
<td>50 Commuter</td>
<td>$ 345</td>
<td>N/A</td>
</tr>
<tr>
<td>75 Commuter</td>
<td>$ 501</td>
<td>N/A</td>
</tr>
<tr>
<td>100 Commuter</td>
<td>$ 660</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### Residential Fees

- Health & Wellness: $ 225
- Renters Insurance: $ 75
- Transportation: $ 50
REQUIREMENTS TO REGISTER FOR CLASS

Financially Cleared and no disciplinary issues
Balance due or Payment plan must be paid off by:
- Fall Semester: November 15
- Spring Semester: April 15
Balance due includes tuition, fees, room and board.
Any charges unpaid at the end of the previous term must be paid before you can enroll for the next term. If you have a balance, a hold will be placed on your account. Your grades and transcript will not be released, you will not be able to register for classes, obtain housing or a meal plan.
If you are registered, your classes will be dropped, your housing will be revoked and your meal plan dropped. All payments will be applied towards previous debt before applying funds towards your current balance.

ROOM RESERVATIONS

Due to the overwhelming demand for on campus housing, rooms are reserved on a first-come, first-served basis. Students with prior behavioral/student conduct issues will not be eligible for housing. It is expected that all students adhere to all the rules and regulations on campus and in the residential halls.
If a student commits a crime or infraction while they are a resident, they run the risk of being suspended and removed from on campus housing. Accordingly, we ask all students to read the Student Code of Conduct and understand the expectations placed upon all students. Refer to MyVUU Portal.
To obtain a room reservation students must complete an official housing contractual agreement, which can be found on the myVUU portal.
You can contact residence life at 804-257-5608 or residencelife@vuuedu

REFUND POLICY

The Comprehensive fee and the orientation fee are not refundable once paid.
If your financial aid covers your tuition, fees, room, board, etc., you may be eligible for a refund. Institutional (VUU) support cannot create a credit balance on your account. If this occurs, VUU assistance will be adjusted.

<table>
<thead>
<tr>
<th></th>
<th>1st Week</th>
<th>2nd Week</th>
<th>3rd Week</th>
<th>4th Week</th>
<th>5th Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>16-week</td>
<td>80%</td>
<td>60%</td>
<td>40%</td>
<td>20%</td>
<td>0%</td>
</tr>
<tr>
<td>8-week</td>
<td>60%</td>
<td>20%</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
</tr>
<tr>
<td>6-week</td>
<td>20%</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

After the beginning of classes, students who wish to withdraw from the University must complete an Official University Withdrawal form. This form can be obtained from the MyVUU portal.

IMPORTANT: A student who chooses not to attend class and does not officially withdraw is still liable for all semester charges.

PAYMENT INFORMATION

Payments can be made online the VUU Portal. Other methods of payment include cash, certified check, money order, debit/credit cards (fees apply). Personal checks will not be accepted. Payments should be made payable to:
Virginia Union University and mailed to
Attention: Cashier’s Office
Virginia Union University
1500 N Lombardy Street
Richmond VA 23220
Provide the student's name and ID# to ensure payment is properly recorded. Please allow 72 hours for payments to post to the student's account. Students may view their Student Account Statement or make a payment at www.vuu.edu

IMPORTANT PHONE NUMBERS

Cashier’s Office: 804-257-5796
Student Accounts: 804-257-5711

Contact Student Accounts at StudentAccounts@vuuedu