



## **Vacancy Announcement**

### **Director of the Teaching and Learning Center (TLC)**

Virginia Union University (VUU) was founded in 1865 in the heart of Richmond, VA. Over the past 153 years, the university has become a premier liberal arts urban institution of higher education and center of excellence for the preparation of students and the development of leaders for tomorrow's world.

The University seeks to fill the position of Director of the Teaching and Learning Center (TLC) which will report to the Senior Vice President/Provost. The position is a faculty position with fifty percent (50%) release time to administer the Center. A fifty percent (50%) teaching obligation at Virginia Union University is two three-credit courses per semester. The qualified candidate, along with an advisory board, will facilitate the TLC programs for faculty, staff and students. The TLC is a new initiative at Virginia Union University. The Center director will develop a program for faculty development that promotes the scholarship of teaching and learning and best practices in teaching and learning. The director will coordinate collaboration among colleagues and support scholarship of teaching and learning. The director will also organize presentations and workshops and will provide consultations with faculty related to effective teaching practices

#### **DUTIES AND RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:**

- Develop programs for faculty development
- Promote best practices in teaching
- Support and promote scholarship of teaching and learning with the help of an advisory board made up of interested faculty and staff
  - Organize presentations and workshops for faculty development
  - Provide consultations with faculty related to effective teaching practices
  - Coordinate collaboration among colleagues
  - Identify grant opportunities for scholarship of teaching and learning
  - Publicize process, solicit nominees and administer peer-nominated teaching award
  - Identify and invite speakers for on-campus presentations promoting faculty and staff development
  - Coordinate focus group feedback as needed
  - Determine technology and library needs related to TLC and make appropriate requests for new acquisitions
  - Develop and implement an assessment plan to assess the effectiveness of the TLC and its activities and offerings

- Establish a process to recognize, celebrate and award excellence, tapping both in-house and external resources
- Teach an average of 2-3 credit hours per semester in an area of need and in the candidate's area of expertise

**Qualifications:**

- Candidates must have a terminal degree and prior experience teaching in higher education in a program area offered by VUU
- Must have experience in leading the scholarship of teaching and learning
- Preference will be given to candidates who also have experience in faculty development, program development and skills in collaborative leadership

**Salary:** Commensurate with rank, experience and discipline

**APPLICATIONS DEADLINE:**

Review of candidate materials will begin immediately and continue until filled. Applications should include a resume with three references and a cover letter and should be emailed to [Resumes@vuu.edu](mailto:Resumes@vuu.edu). Please call (804) 257-5841 with any questions.

The selected applicant may be required to submit to a background investigation. VUU is an Equal Opportunity Employer. We consider qualified applicants without regard to race, color, religion, sex, national origin, sexual orientation, disability, gender identity, protected veteran status, or other protected class.

*Posted: 08/16/2018*