

2017 HOMECOMING GAME DAY TAILGATING POLICIES AND PROCEDURES

Virginia Union University invites and encourages fans to enjoy a great tailgate atmosphere prior to the Homecoming game. Tailgating on the street is not permitted.

Important Information for all tailgating:

- The tailgating application and fees must be submitted to the Division of Institutional Advancement **by October 14, 2017** after this date a \$25 late fee will be applied.
- Tailgating sites are issued on a first come/first served basis.
- The primary designated tailgate areas are Hovey Field and Belgian Lawn. Vehicles are not permitted at Belgian. Additional tailgate lots will be opened as needed.
- Friday at 6:00p.m. prepaid tailgaters are permitted to set-up. The safety and security of personal property is the sole responsibility of its owner.
- Tailgating areas will be open on Saturday from 6:00a.m. to dusk.
- The University WILL NOT provide tables, chairs, or electrical outlets.
- No food may be sold without proper University permit (See Vendor's Application).
- Propane and charcoal grills are the only permissible sources of heat for cooking. Burned coals and/or residue from cooking may not be permitted to make contact with the paved surface of the parking lot. Hot coals must be completely extinguished with water prior to leaving the tailgating site.
- No sales activities or solicitation are allowed on the University campus, including any/all tailgating areas, without permission from Accounting Office.
- Only Vendors will be allowed to sell merchandise.
- Tailgate credentials must be picked up by Friday, October 20, 2017 from the Division of Institutional Advancement located in CD King Building, Room 208. Credentials will be mailed by request.
- Tailgate credentials must be displayed in the window of the official tailgate vehicle. (one pass=1 vehicle) Additional vehicles will be charged standard game day parking prices. Tailgating parking passes are issued once, if you lose your pass, you must purchase another

Removal of Trash and Charcoal Fires

- All trash/recyclable items must be picked up and sorted into proper receptacles. This includes trash around your assigned area.
- While tobacco use is strongly discouraged, all cigarette butts must be picked up.
- All leftover food/beverages must be placed in proper containers and stored.

Groups tailgating must follow these risk management policies:

- While we would like for you to enjoy the Homecoming experience, we ask you make sure all visitors maintain orderly conduct during the Homecoming events.
- Educate ALL group members and guests about the tailgate policies.
- Contact University Police (804-257-5600) for all emergencies.

Violation of these policies will no longer allow your group to tailgate at future events.

**VIRGINIA UNION UNIVERSITY
2017 GAME DAY TAILGATING APPLICATION**

**Please mail application w/check or money order made payable to Virginia Union University to
Virginia Union University c/o Institutional Advancement
1500 North Lombardy Street
Richmond, VA 23220**

Type of Permit Requested: (Please check one)

- Car/SUV/10x10 or smaller tent - \$100
- Tent 10x10 or larger - \$175
- RV - \$200

(*Discount for National Alumni Association, Inc. members)

Tailgating Group or Organization: _____

Tailgating Contact Information:

Name of Contact Person: _____
Last First Middle Initial

Mailing Address: _____

City State Zip Code

Telephone # () _____ Cell # () _____ Fax # () _____

E-Mail Address _____

Signature of Contact Person: _____ Date _____

Please Print Your Name: _____

Lot Number Requested: Preference #1 _____ Preference #2 _____

Fee Paid: _____ Money Order # _____ Check # _____

*If you have any questions or concerns please call 804-665-9983 between 9am and 4:30pm.

For Office Use Only:

Date Received: _____ APPROVED _____ DENIED _____ Amount: \$ _____

Authorized by: _____