



**Virginia Union University
1500 N. Lombardy Street
Richmond, VA 23220**

**Vacancy Announcement
Adjunct Faculty Pool**

Virginia Union University envisions itself as a premier liberal arts urban institution of higher education and center of excellence for the preparation of students and the development of leaders for tomorrow's world. In order to continue to realize this vision, the University seeks student-driven adjunct faculty.

Essential duties and responsibilities include and are not limited to the following:

- Teach assigned classes under the supervision of the dean and department chair
- Aid students in fulfilling their maximum potential in mastering course content
- Assess student learning outcomes
- Maintain a thorough and up-to-date knowledge in his/her regular teaching field
- Continue professional development
- Utilize current technology in the performance of job duties
- Maintain standards of professional conduct and ethics appropriate to the professional position
- Assist with articulation and curriculum development and review
- Assume other responsibilities as assigned by the dean
- Fulfill other duties and responsibilities of an adjunct faculty member as outlined in the college faculty handbook

Qualifications:

- Master's degree from a regionally accredited institution is required; a Ph.D. is preferred
- Official copies of college transcripts must be on file by the appointment date for the successful candidate selected
- Teaching experience, service and record of scholarly activity appropriate to the rank is desirable
- Strong communication and interpersonal skills
- Strong organizational, computer and problem-solving skills

Salary: Commensurate with Education and Experience

How to Apply:

Applications should include a resume with three references and a cover letter and should be emailed to Resumes@vuu.edu. Adjunct instructors are classified as part-time. The vacancy pool will remain open and applicants will be contacted as the need for an adjunct instructor arises. Please call (804) 257-5841 with any questions.

The selected applicant may be required to submit to a background investigation. VUU is an Equal Opportunity Employer. We consider qualified applicants without regard to race, color, religion, sex, national origin, sexual orientation, disability, gender identity, protected veteran status or other protected class.

For more information about Virginia Union University, visit <https://www.vuu.edu/about-vuu>