

AREA OF RESPONSIBILITY: DIVISION OF ACADEMIC AFFAIRS
RESPONSIBLE CONTACT: PROVOST/VICE PRESIDENT, ACADEMIC
AFFAIRS/ACCREDITATION LIAISON
POLICY IDENTIFICATION: ACADEMIC INTEGRITY
EFFECTIVE DATE: 1/03/08
LAST REVISED: 05/2022

It is the policy of the University to require its faculty, staff, and students to adhere to the following academic integrity policy:

Violation of academic standards is any form of giving, taking, or prescribing of information or material by a student with the intent to gain an unfair advantage in an academic evaluation. Forms of violation include, but are not limited to, cheating, plagiarism, and aiding and abetting others to cheat or plagiarize.

Responsible Office

The University charges the Dean to investigate (with the collaboration of department chairperson and faculty) charges of violation of academic standards. The Dean recommends penalties to the VPAA.

Penalties

Any person who violates academic standards (including but not limited to cheating, plagiarizing, or aiding and abetting others to either cheat or plagiarize) is subject to one or more of the following penalties:

Failing Grade -On the first offense, a student found in violation of the academic standard charged receives a grade of “F” for the assignment involved. On the second verified violation (in same course), the student receives an “F” for that course, and the Dean recommends to the VPAA, probation.

Probation – Probation for the violation of academic standards shall be for one academic year. During such time, the student shall attend all courses and comply with all academic standards.

Suspension – A student found to be in violation of academic standards for the third time shall be subject to suspension from the University for one academic year. The Dean will recommend the suspension to the VPAA. Only when a penalty of suspension has been removed by expiration may a student petition the Vice President for Academic Affairs for reinstatement.

Dismissal – A student who has been suspended and who is subsequently found to be in violation of academic standards, shall be expelled from the University.

**Violations under academic integrity is mutually exclusive from violations of student conduct within Student Affairs.*