

AREA OF RESPONSIBILITY: DIVISION OF BUSINESS AFFAIRS
RESPONSIBLE CONTACT: VICE PRESIDENT FOR BUSINESS AFFAIRS
POLICY IDENTIFICATION: ESTABLISHING RATES AND CHARGING FEES
Revised Date: 02/06/09
LAST REVISED: 5/2022

It is the policy of the University that the Vice President for Business (or designee thereof) must approve all rates to be paid to the University. This includes, but is not limited to, the establishment of rates for student fees, athletic events, parking, rental of facilities, vending, fines, penalties, copying, and admission charges for special events. Under no circumstances can established rates or payments requirements be waived or discounted without the approval of the Vice President for Business Affairs (or designee thereof).

The Vice President for Business Affairs (or designee thereof) shall further be the only person authorized to discuss, charge and adjust a student's account for tuition, fees, room, board, and other costs. He/ she will ensure that established mandatory student rates are applied in accordance with rates as approved by the Board of Trustees and that all rates are charged according to policies as set by the Vice President for Business Affairs and as communicated to students.